

COST PROPOSAL FOR PROFESSIONAL SERVICES

March 27, 2009 (Revised April 9, 2009)

Ms. Betsy Thompson
Superintendent of Recreation
Department of Parks and Recreation
City of Rockville
111 Maryland Avenue
Rockville, Maryland 20850 -2364

PROJECT NAME

Expansion of the Fitness Center for the Rockville Senior Center

SCOPE of WORK

SWSG will provide architectural and engineering services for Phase-II Design Development for the project. We will build on the information collected and documents developed during the Phase-I Feasibility Study. Phase-II involves preparing alternatives for the addition, exterior building elevations and site plans, along with continued community input to select the final alternatives.

This phase will bring the project to approximately 80% design and involves completing the 'Level 3 Site Plan' steps outlined in the City's Zoning Ordinance.

Phase-II tasks include:

SWSG Architectural

- a. SWSG will develop two additional alternatives for the site plan (master plan) including parking, landscaping, and site amenities
- b. SWSG will develop one additional alternative (smaller) for the addition
- c. SWSG will develop two alternatives for the exterior building elevations (3D renderings are not necessary)
- d. Design develop plans for the addition and renovated portion of the building including architectural, structural, fire protection, and MEP
- e. Outline specifications for architectural, structural, fire protection, and MEP
- f. Update budget estimate
- g. Project Management to coordinate civil with A/S/M/E/P and manage the overall design and permitting efforts by the team

SWSG Meetings

- a. Attend three Steering Committee meetings
- b. Conduct and prepare for two public meetings/presentations
- c. Attend Pre-Application meeting with CPDS
- d. Attend one DRC meeting
- e. Attend one meeting with the Planning Commission

Please note that the meetings with the building department, fire marshal, forestry staff and public works staff are part of the permitting process and DRC meetings.

CPJA Civil

- a. NRI/FSD per FTPO as submitted to Forestry
- b. Stormwater management preapplication concept plan (assume no geotechnical work)
- c. Project Description and scope of work narrative
- d. Preliminary Site Plan
- e. Transportation scoping intake form (by others)
- f. Attend DRC review meeting (1 meeting)
- g. Attend Pre Application Area meeting with citizens w/ exhibits
- h. Attend meeting with Steering Committee
- i. Complete Pre-Application application
- j. Attend Planning Commission Preliminary review public meeting w/ exhibits
- k. Attend meeting with Steering Committee
- l. Prepare Design development site plan
- m. Prepare Preliminary Engineering
- n. Prepare Landscape Plan
- o. Prepare preliminary forest conservation plan
- p. Update narrative
- q. Attend Planning Commission Final Approval Public Meeting w/ exhibits
- r. Prepare landscape plan
- s. Prepare preliminary forest conservation plan
- t. Update narrative
- u. Attend Planning Commission Final Approval Public Meeting with Exhibits

Phase 3 –Detailed Design/Construction Documents – The selected alternative with approved site plan would be brought to 100% design during this phase. The result would be permit-ready documents suitable for bidding.

Phase 4 – Bidding/Construction Administration - Phase 4 includes participation in the pre-bid conference, attendance all progress meetings (every two weeks), and other construction administration activities throughout the permitting, construction and commissioning phase of the project.

FEES & REIMBURSABLE EXPENSES for PHASE-II

FEES	
SWSG Fees for Architectural / Engineering Services	60,720\$
CPJ Fees for Civil / Site Engineering Services	50,820\$
Sabra, Wang & Associate Fees for Traffic Study (NIC)	0\$
Admin. Fees to be included in hourly rates, per contract	0\$
REIMBURSABLE EXPENSES	
Reimbursable Expenses	\$540
Total Fees	\$112,080

Please refer to Attachments A and B for detailed lists of tasks and man-hours by discipline.

OTHER

This proposal is offered in accordance with the Pricing, Terms, and Conditions of Contract #08-08 (Category A). Work to begin upon receipt of Purchase Order. All Phase II work shall be completed on or before August 31, 2009.

This proposal does not include developing and comparing alternatives or filing applications on behalf of the City for the purpose of receiving Department of Energy related grants. However, SWSG will provide these services following review of the related government documentation regarding the grants. SWSG's fees for these services will be negotiated at a later date after the scope of work has been defined and agreed to by the parties.

Offered By
Shaffer, Wilson, Sarver, & Gray, P.C.

David Sarver, P.E.
Principal

Attachments

A – SWSG Fee Estimate
B – CPJA Fee Estimate